

Criteria for Directed Study

1. Only courses listed in the *Academic Bulletin* can be taken as a Directed Study.
2. Only full-time faculty can teach a Directed Study course.
3. No General Education Labs can be taken as a Directed Study.

Student Information: Please complete form in blue or black ink

Student ID _____

Legal Last Name _____

Legal First Name _____

Phone Number _____

Current Program/Program of Interest _____

Trimester

Year

Fall

—

Spring

Summer

Course Name _____

Course Number _____

Credit Hours _____

Reason for Request: (To be completed by Student)

Student's Signature: _____

Date: _____

Advisor's Signature: _____

Date: _____

Instructor Comments

Approved

Denied

Instructor's Signature: _____

Date: _____

Department Chair Comments

Approved

Denied

Department Chair's Signature: _____

Date: _____

Academic Administration Comments

Approved

Denied

Academic Administration Signature: _____

Date: _____

Financial Aid/Business Office Signature: _____

Date: _____

Office of the Registrar's Comments:

Office of the Registrar Signature: _____

Date: _____